



Thursday 12th October 2023, 7pm, North Tuddenham Village Hall



Are YOU looking for a career path or change?

Do **YOU** work in a Farm or Rural Office?



Even if it is a few hours supporting your family/friends, as a good will gesture, self-employed, full time, part-time or employed.....



Meet like-minded people to bounce ideas, network, gain hints and tips.

Find out about the pathways to help you meet your goals, -
post college, career change and beyond.



Hear from local Industry Accounting Specialists - Lovewell Blake,
as to how vital this role is in preparation of paperwork for accounts.



Hear from our own member – “a day in the life” of rural admin and speak to experienced Administrators as to this varied and rewarding role, from Bookkeeping, VAT, Payroll, PA, compliance, livestock/arable record keeping, diversification etc..



Visit: **Farm secretary | Explore careers | National Careers Service**
<https://nationalcareers.service.gov.uk/job-profiles/farm-secretary>

***Norfolk Branch of the Institute of Agricultural Secretaries and Administrators welcome you to our
Celebration of Harvest – Social and New Member evening.***

All are welcome, bring a friend, and a platter to share. Tea/coffee/soft drinks provided.

Who are we: Norfolk Branch (£10/yr) is part of National IAgSA, we aim to have meetings bespoke to our industry, farm walks and interactive socials, we circulate jobs that come in to us from members or the local agricultural and rural community – these can vary from once a month to full time, maternity cover etc.

Going further/Education: National IAgSA iagsa@iagsa.co.uk membership provides you with further support and education to meet your goals, bespoke modules are run to cover all the areas you may come across, <https://iagsa.co.uk/training>. National Conference is held once a year by different branches all around the UK, Norfolk when it can support members to attend by a small bursary. Come and meet us to find out more!



SCAN ME